

# ALPENROSE FIELD USE RULES

Alpenrose is privately owned by the Cadonau Family and year after year they graciously allow Little League to use their fields. These fields are maintained by Alpenrose for our use and all they ask of us to undertake the following league responsibilities.

## HOURS OF PLAY

MONDAY-FRIDAY No inning may start after 9:30pm and you must be off the field by 10:00pm.

SATURDAY No inning may start after 9:30pm and you must be off the field by 10:00pm

SUNDAY the fields may be used for warm-up beginning at 11:30am. Play may start at Noon. No new inning may start after 6:30pm and you must be off the field by 7:00pm.

## DESIGNATED PERSON

There must be a "designated person" on sight at all times your league is using Alpenrose. This person must let themselves known to our Concessionaires Kate and Nancy and must be responsible for picking up and Returning the microphone, the scoreboard panel, flying the American flag. The Flag must be up before the games begin. **Another responsibility is to be sure that the Concession Stand had ample help at all times. Children under the age of 14 years are not permitted to work in Concessions. That person is Responsible for returning the field maintenance equipment and counting the money at the end of play.** There must be someone representing your league that will be responsible for any and all other Responsibilities to be undertaken while at Alpenrose.

## PRESS BOX

This is a hard one to monitor, however we must do a better job than we have in the past due to damage in this area. There must be an adult in the Press Box at all times it is in use. There are to be no more than two (2) minors in the box at any one time. At the end of the night the Press Box must be cleaned out. There are brooms available at the Concession Stand. All leagues are responsible for providing their own microphone for use at Alpenrose. You must use a Low Impedance Microphone that will match the receptacle in the Press Box. If you have any questions please contact Rose City Sound for further information.

## SAFETY

The top of the dugouts on the Main Field are to be free of people and equipment at all times. . Fence Lines on all three fields should be clear. Spectators should be a minimum of 2' behind the fences for their own safety and the safety of those around them. **Gum, Glass Receptacles or Sunflower Seeds are NOT permitted within the playing field area. There is No Parking in the Red painted curb areas (Fire Lane) and any other areas marked No Parking. Parking in the Concession Stand area is reserved for the following individuals: Nancy and Kate (Concessionaires) District 4 staff, and the League Designated Representative.**

To minimize vandalism and to ensure safety for all please adhere to the following restrictions: all Little League participants (Players, Parents, etc.) must remain within the areas of play including the restrooms and on request, the picnic areas. The Quarter Midget Track and the Dirt Bike and the Velodrome (Bicycle Race Track) are off limits to us. Please leave Bikes and Scooters as well as Rollerblades at home. They will not be permitted to be ridden in these areas.

Under no conditions are participants, especially children, allowed in the village, trucking areas, barn areas, the dirt bike area or the staff housing area.

Please also remember Dairyville (located by the Ice Cream Parlor) is also off limits except in the months of June-August when it is open to the General Public. Please pay particular attention to the remodeled Bleachers on the Lower Fields. Please be careful when climbing and please see to it that there is no jumping off the back. The seats in the Main Stadium are getting older and worn. Please take an extra second to enter and exit the aisles from the openings on the side. Also do not walk on the seats themselves, use the walkways and do not step on the top of the seat backings.

8:30 AM  
Warmup  
9:00 AM  
Games

# ALPENROSE FIELD USE RULES

## FIELD MAINTENANCE

The fields will be prepared for play on weekday nights for the opening games. You are responsible for grooming after that. The Chalk will be kept again in the barn next to the Concession Stand and the Rakes and other implements needed will be available in the 3rd base area Bullpen. Alpenrose will not prepare the fields for the games on Saturday and Sunday. You must do your own. Please remember to return the equipment when through. And handle equipment carefully. On the main diamond after The final game the bases must be removed and placed upside down on the first base dugout bench (Monday through Thursday nights)

In the event of inclement weather it will be up to Alpenrose to decide if the fields will be playable or not. If you do play and it is damp on the infield, Alpenrose will supply you with enough Turface for fields. You are not permitted to bring your own field drying agents. A lot of time and money has been spent on these fields by Alpenrose. They always seem to get it into shape. It takes time. Let them do their job.

## CLEAN UP

It is the responsibility of every league to see that the area is cleaned up before you leave. There are plenty of Trash Receptacles in the area, Brooms and Dust Pans are available by the Concession Stand. Again remember the Scoreboard Panel as well as the American Flag must be returned to the Concessions.

It is widely recognized the Little League playing facilities furnished by Alpenrose are some of the most outstanding in the country and serve as a vital function in the success of our playing schedules as well as conducive to providing an atmosphere that is conducive to Little League Baseball and Softball. With respect to the contribution by Alpenrose of these facilities, it is a privilege to play at Alpenrose. With your support this privilege will continue in the future.

Any batting or throwing practice against the cyclone fencing or cyclone bullpens is strictly prohibited!!

If you have any questions please call Gary Rowell (District 4 Administrator) (503)866-0259 (cell) or Margie Flink (District 4 Alpenrose Coordinator) (503)293-5371 or (503)544-8386 (cell)

Concessions: Kate True: (503)246-6906 Nancy Smith: (503)245-0347

Alpenrose Rainout number (weekdays only and Alpenrose coordinators only) after 3pm: (503) 244-1133

# WEEKDAY USAGE ALPENROSE COORDINATOR'S JOB DUTIES AND RESPONSIBILITIES

## IF IT IS RAINING:

1. If you have cable, check the weather channel to see what the local radar shows heading our way.
2. A few minutes after 3:00pm call the Alpenrose switchboard at (503)244-1133. Identify yourself as your league's Alpenrose Coordinator and ask if the games are still on for this evening. You are the ONLY ONE authorized to make the call to avoid every coach and manager calling separately to find out. It is very important your managers who will be using Alpenrose fields all know this and follow as it should only be one call, not 4 or more. Please make sure this is followed.
3. If the answer is "NO" look up in your league's roster book or your Alpenrose usage sheet who is scheduled to play on the two lower fields and the early and late games on Main. Call the managers and leave the message the evening has been canceled. If you cannot get through to the manager, call one of the coaches. Call your league's umpire coordinator to pass the word on to the umpires scheduled to work the games.
4. Make SURE managers realize games cannot be made up at Alpenrose another time. Games will have to be made up another time on another field. Alpenrose holds the final word on whether or not their fields are playable. That's final. Sometimes games will begin and the sky will open up, then it's up to the umpires and we must obey their decision. Sometimes the fields become unplayable between 3:00 pm and warm-ups. If that happens, everyone will still have to go up to find out if the games are rained out or not. It's inconvenient, but sometimes unavoidable. If the Alpenrose field staff says the fields are a no-go their word is also final. Any arguments will be reported to me and your league may lose playing privileges.

## IF THE WEATHER IS "IFFY" (if sunny please don't call..)

1. Just to be safe, call Alpenrose at 3:00pm to confirm everything is still scheduled.
2. Managers may call you to see if the games are still on. Tell them you will call if it is a rainout. Otherwise, assume the games are on.
3. Show up at around 4:45pm. You cannot do anything until Kate or Nancy arrive and unlock and begin getting the concession stand open. If there is a USA flag available it needs to be run up the center flagpole behind the scoreboard. If you have a responsible adult willing to stay in the pressbox they can run the scoreboard. No children under 14 years allowed in the pressbox at any time. (too much garbage left behind and general horseplay.) If your league has it's own microphone and the connection is working it may be used by an adult only. No cheering or play by play allowed and the volume must be kept low to avoid annoying the surrounding homes. The heavy doors need to be opened in back of homeplate, and the switches for power need to be switched on. Kate and Nancy have the key to open the pressbox which is kept locked when not in use. If you will be using it, open the pressbox, and return the keys to the concession stand.
4. Only the parents from the games played on Main need to work in the concession stand. (if you have two of your own league teams playing each other both teams can provide people, or only the home team. The ladies prefer workers stay a minimum of a 1/2 to one hour shifts to avoid too many people at once or having to constantly retrain workers. It's too confusing to constantly retrain new people and help people already waiting in line. You can split by innings or time, it's your choice. If you have it scheduled pre gametime it's easier to get cooperation. No children under 14 allowed in the concession stand (Health Department rules) Older siblings can work, as they usually can score a free snack for their help. You need to make sure all managers know they will be expected to have volunteer help whenever they play on the Main field: If no one will help out, you have the authority to hold up the start of the game until they

# WEEKDAY USAGE ALPENROSE COORDINATOR'S JOB DUTIES AND RESPONSIBILITIES

do. Your league gets back 40% of the nights' concession sales for helping. If you choose not to take part, you must notify Kate or Nancy ahead of time so they can find help. This is a fairly painless way to earn money so educate your parents so they understand why.

5. You don't have to stay the entire evening .However, you will need to have another Adult in your league be willing to be the responsible party until you return. Tell Kate or Nancy who will be in charge until you return. You need to be there to make sure it all gets started. If you are able to be there at around 7:30pm when the second game starts for the first few weeks you'll get a good feel for what you need to do. No new inning can start after 9:30pm. After the game ends you need to make sure people help clean up the stands, sweep up if there are brooms provided, and throw away garbage. The dugouts need to be cleaned, and the bases need to be pulled off Main and stored in the 1st base dugout. The flag needs to be taken down and returned to the concession stand. The pressbox needs the doors closed inside, cleaned up, the power turned off, and the main door locked. This all takes about 20 minutes or so. You need to help Kate or Nancy clean up the concession stand. As soon as most people have left turn off the grandstand lights as soon as it is safely possible. You will help put away the candy and supplies, then the money will be counted and divided. It's nice not to leave them alone. Wait a few minutes and leave together to make sure they aren't left alone.

6. You need to make arrangements with your president or treasurer on when to give them your weekly money. Kate and Nancy have run this operation for many years, and they alternate days that they cover during the week. You will work with both of them regularly. They are very easy going, and very nice to work with.

If you have questions here are our numbers: Kate True: (503)246-6906  
Nancy Smith: (503)245-0347

I can be reached at home or by cell Margie Flink: (503)293-5371  
(503)544-8386

WEEKEND SATURDAY / SUNDAY ALPENROSE  
COORDINATOR'S JOB DUTIES AND RESPONSIBILITIES

1. The switchboard is not open on the weekends. You will have to go up and see if the fields are playable if the weather has been rainy.
2. Alpenrose does not prepare the fields on weekends. You will need to make sure you have a group of volunteers to get the fields chalked and ready. Follow times for games followed basic Alpenrose usage rules sheets. The chalk and field tools are in the barn to the right of the concession stand. You may need to bring more rakes of your own.
3. You may choose not to have volunteers in the concession stand. If that is the case you will forfeit your share of the profits. Let Kate or Nancy know as soon as you can so they can find workers. If you plan to have other food available let them know as it will impact what they will sell. Try and tie in with them (drinks if you have pizza, or a barbeque or something like that) as that directly competes with what they are selling. Kate or Nancy will contact you before your date to touch base. It is very important that your concession volunteers work ½ hour to 1 hour shifts, as it is too hard to deal with all the disturbance of new people coming and going all day long.
4. If for any reason you need to cancel or not use your Alpenrose Day let me know as soon as possible. Other years leagues have just not shown up and the day was empty. There are other little leagues in the area who would love an opportunity to play on those fields, but we don't have open dates. If you cancel, we can find someone else to fill your time. Also, the ladies who run the concession stand were not told and they already had purchased perishables for that weekend. If that happens again District 4 will consider not allowing your league a chance in the next year's draw for an Alpenrose day. We are all volunteering for the kids. Lets all try and make sure as adults we don't cause the kids in our league to lose a chance to play at Alpenrose because we didn't follow their specific requests. If you have some open fields try to include teams which may not usually get a chance to play. Be creative! Some leagues have done round robins, mini TeeBall "tournaments", minor softball/baseball league play, etc. If you have enough kids to play, just about anything can work as long as it falls within Little League guidelines.
5. You will need to fly the flag, help open the concession stand, use or not use the pressbox and or microphone, follow times and regulations, and clean up, sweep, close down the pressbox, take down the flag, etc. same as weekly users.

If you have questions here are our numbers: Kate True: (503)246-6906  
Nancy Smith: (503)245-0347

I can be reached at home or by cell      Margie Flink: (503)293-5371  
(503)544-8386

## ALPENROSE RULES FOR MANAGERS (ALL AGE LEVELS)

1. If you are playing on Main and are the Home team you will need to provide people to work in the concession stand. There needs to be two helpers (besides Kate or Nancy) and they need to work in at least ½ Hour shifts, or at least 2 innings. They must be over 14 and no young children can be inside. (both of the above Health Department requirements) Your parents should already know they are expected to help out and the Alpenrose coordinator for your league should have already contacted you or your team parent to set up a schedule to avoid last minute recruiting. Your league gets 40% of the receipts each Alpenrose night and we all need all the revenue we can get. Make sure your parents see why we are asking for their help. If you are playing on one of the lower fields this does not apply to you.

2. No sunflower seeds or gum anywhere on Alpenrose property. They have asked us not to so please inform your parents not to bring their own to the property. (They do not sell them in the concession stand, so if they are in the dugouts or the grandstand area it's pretty obvious where they came from...) Also, the concession stand does sell unshelled roasted peanuts, but they include a plastic bag to put the shells into. Please remind your parents to clean up their empty shells if they choose to ignore the provided bag.

*if peanuts are not sold at concession stand do not bring your own*

3. Make sure your parents keep track of their younger children. They are not to be running loose around the lower fields, behind the private homes on the grassy area above Main, on or in the race track area (stands or track all off-limits) or just roaming the property. This is a continual problem every year with most every league. Yes, it's hard to control bored siblings, but it needs to be done and it's getting worse not better. There are signs posted no skateboarding, rollerblading, and bike riding around the grounds, but they are regularly ignored. If your parents know this before the season starts, there's a better chance of cooperation, and we want to follow the rules Alpenrose have in place.

4. No one is to sit or stand or put anything on top of the dugouts. (It's a safety issue.)

5. If the fields have been prepared for your game and the weather changes you can only use the Turface provided. Alpenrose is very protective of their fields and work extremely hard to keep them all in the best shape possible. If one of their field crew members or an Umpire say the field is unplayable then we have to honor it. No appeal. That's it. Any arguments or problems will be reported to me and I will contact your league president and our district 4 administrator and proceed from there.

6. After the game it is the Home Team's job to put the bases from the field into the 1<sup>st</sup> base dugout upside-down (Monday through Friday only) Keep your people from running around the bases and playing on the field. Both dugouts need to be emptied out and all trash deposited in the cans provided. You need to encourage your group to leave the field area as soon as reasonably possible as the big lights need to be turned out as soon as safely possible after the game and it is very dark without them.

*all 3 fields*

I can be reached at home or by cell

Margie Flink: (503)293-5371  
(503)544-8386

*main field*